



# LANCASTER COUNTY CORRECTIONAL FACILITY

## Draft Program Update

December 5, 2023

*The Advisory Committee is an informational work group that provides for the administrative needs and data sharing necessary for the progress of the Lancaster County Correctional Facility. Decision making authority regarding the LCCF rests solely with the Board of Commissioners, and in some instances, the Prison Board.*

# DISCLAIMER

**There has not been an official vote taken on the size or budget for this project.**

***The Draft Facilities Program outlines the projected facility goals and objectives through 2050. The program will be refined once a formal decision is made for the size and budget for the project. Adjustments to the program will be made to align with the necessary bed size and construction budget at that time.***

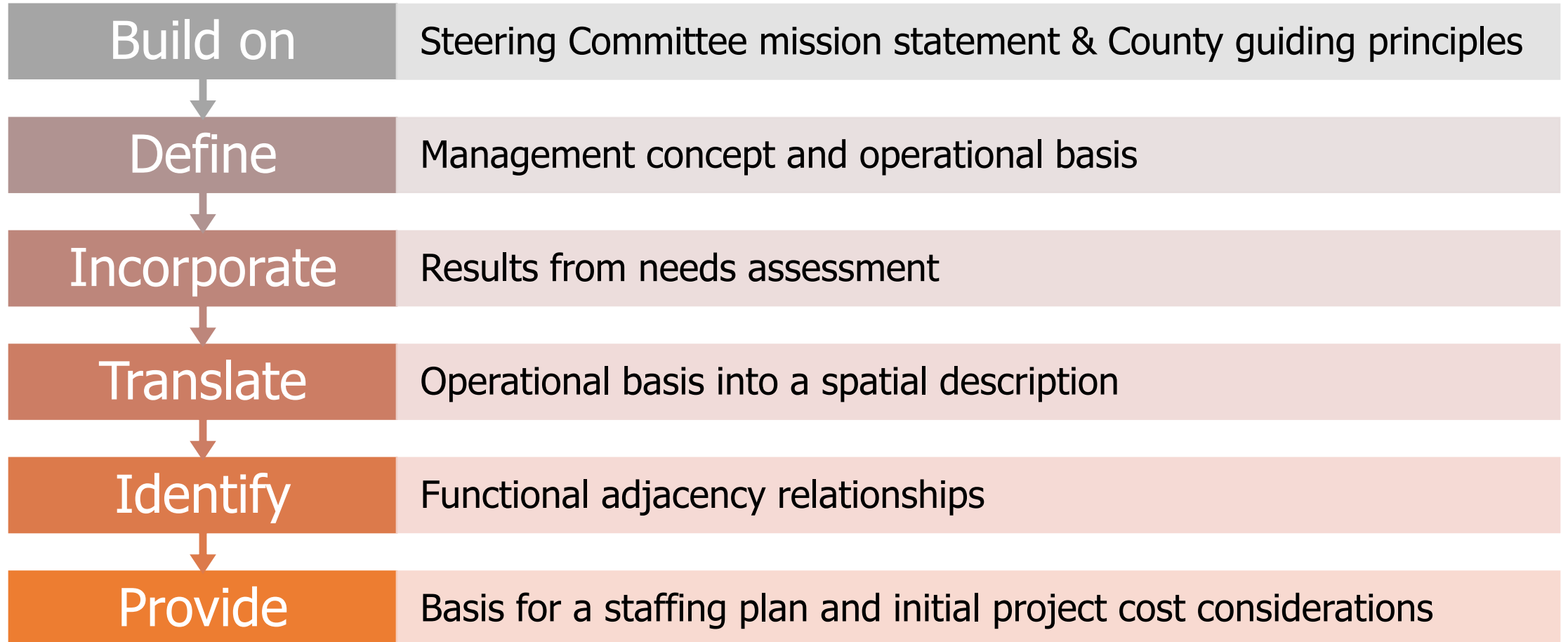


# AGENDA

1. Purpose
2. Mission Statement & Guiding Principles
3. Methodology
4. Key Operational Assumptions
5. Housing Summary
6. Program Components
7. Space Terms
8. Space Distribution
9. Program Adjacency
10. Next Steps



# 1 - PURPOSE





## 2 - MISSION STATEMENT

Construction of the LCCF will result in a facility that is professional, operates with the utmost integrity, and adheres to facility and corrections best practices to prepare individuals to re-enter society as law-abiding and productive citizens while providing a safe environment for the incarcerated, staff, visitors and the community.

## 2 - GUIDING PRINCIPLES

### **Create a safe and supportive environment for staff, inmates and the public**

- Design areas for staff wellness, including sufficient workstations, training space and break areas
- Ensure staff, inmates and the public are safe and feel supported
- Plan for spaces to support special populations such as female, mental health and vulnerable

### **Focus programming to support the reduction of recidivism**

- Set the tone and behavioral expectations at acceptance: preparation for community re-entry process starts at the intake process
- Improve access to justice system stakeholders to connect inmates to the community
- Provide flexible spaces that can support a variety of program opportunities

## 2 - GUIDING PRINCIPLES

### **Plan a facility that will serve the community well into the future**

- Right-size housing units for operational adaptability and the populations served
- Allow for adaptability of design to incorporate future needs
- Integrate technology to advance and enhance operations, programs, facility maintenance and security

### **Establish a positive community footprint**

- Create a facility that is mindful of the surrounding community, including impacts related to building appearance, noise, light pollution and traffic
- Serve as good stewards of resources
- Incorporate nature outside the facility and biophilic features inside the facility

### 3 - METHODOLOGY

- Toured facilities in Franklin County, OH; Washtenaw County, MI; Clark County, NV; Lancaster County, NE; Douglas County, NE
- Conducted Guiding Principles Workshop in October
- Conducted in-person and virtual program sessions with Prison Team between October and December by topic
  - Overview of the facility's vision
  - Project goals
  - Description of the current facility and operating state
  - Review of trends and benchmarks
  - Discussion on desired state and associated space needs
- Prepared draft tables and text for review by Prison Team between January and March

#### Topics

Public Lobby/ Visitation
Facility Administration
Staff Support
Main Control
Intake-Transportation-Discharge
Housing
Health Care
Programs & Services
Support Services



### 3 - METHODOLOGY

Public Lobby & Visitation	Facility Administration	Staff Support	Main Control	Intake-Transportation-Discharge	Housing
LCP Staff	LCP Staff	LCP Staff	LCP Staff	LCP Staff	LCP Staff
Aberts, William Achey, Nicole Black, Rebecca Brown, Arla Klinger, Philip Pabon, Miguel Shiffer, Joe Steberger, Cheryl Waltz, Makaila Warfel, Toni Wolfe, Kimberly	Aberts, William Abenshon, Kristal Brown, Arla Chirichello, Louis Hackler, Justin Jenkins, Thomas Shiffer, Joe Steberger, Cheryl Warfel, Toni Wolfe, Kimberly	Aberts, William Curtis, Jason Hersh, Michael Kaufman, Ross Kipe, Anthony Leath, Jamal Shiffer, Joe Steberger, Cheryl Wolfe, Kimberly	Aberts, William Christner, Jeffrey Gebhart, Jeffrey McMullen, Richard Shiffer, Joe Steberger, Cheryl Waddell, Todd Weaver, Brian Wolfe, Kimberly	Aberts, William Curtis, Jason Horn, Charles Koltz, Carl Levitan, Brian Manotti, William V Ondersonk, Joshua Riley, David Secor, Brian Shiffer, Joe Spotts, Michael Steberger, Cheryl Swanson, Dylan Truitt, Quincy Warfel, Toni Wolfe, Kimberly	Aberts, William Chirichello, Louis Crawley, Johnathan Fischer, Michael Garcia, Loida Garcia, Natalia Hawk, Cody Jenkins, Thomas Kile, Tyler Kreider, Megan Nicklas, John Schnader, James Shiffer, Joe Steberger, Cheryl Valenzuela, Donald Warfel, Toni Wolfe, Kimberly

# 3 - METHODOLOGY

Health Care		Programs & Services		Support Services	
LCP Staff	Other	LCP Staff	Other	LCP Staff	Other
Aberts, William Coleman, Samuel Shiffer, Joe Steberger, Cheryl Warfel, Toni Wolfe, Kimberly	Birriel, Cassie - MH Garcia, Ashley - RN Goodman, Shayne - HSA/RN Haskins, Todd - Prime Care	Aberts, William Brown, Arla Collins, Jonathan Fluegel, Christina Hersh, Michael Roschel, Joseph Shiffer, Joe Steberger, Cheryl VanDyke, Alecia Wolfe, Kimberly	Harnish, Katie - Prison Ministries	Aberts, William Brown, Arla Chirichello, Louis Cunningham, Jordan Curtis, Jason Devonshire, Bob – County Facilities Jenkins, Thomas Neff, Jamie Onderdonk, Joshua Phillips, Yannik Secor, Brian Shiffer, Joe Stafford, Eric Steberger, Cheryl Warfel, Toni Wolfe, Kimberly	Duprey, Sal - Kitchen Shenberger, Sean - Kitchen Flynn, Dan - CGL Conrad, Dustin - Commissary Wendling, Kaitlyn - Commissary

# 4 - Key Operational Assumptions



**Incorporation of Needs Assessment**



**Meaningful Inmate Services and Programs**



**Implementation of Four Management Tools**



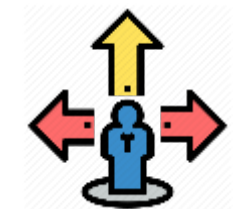
**Incorporation of Health Care Best Practices**



**Creation of Facility Tone**



**Incorporation of Technology**



**Separation of Intake/ Transportation/ Release**



**Integration of Court Services**



**Prioritization of Adaptable Housing Areas**



**Expansion of Support Services**

# 4 - Key Operational Assumptions



## **Incorporation of Needs Assessment**

- Plan to accommodate 2050 projected need
- Utilize offender profile data to guide Housing classification and Programs

## **Implementation of Four Management Tools**

- Classification – implement a system checklist to evaluate and manage inmate's risk
- Services – target inmate services and programs based on offender profile
- Strategic Inmate Management/Direct Supervision – provide a more normative housing environment with inmate access to services and programs in/adjacent to the housing unit
- Professional staff – ensure the number and quality of properly-trained staff

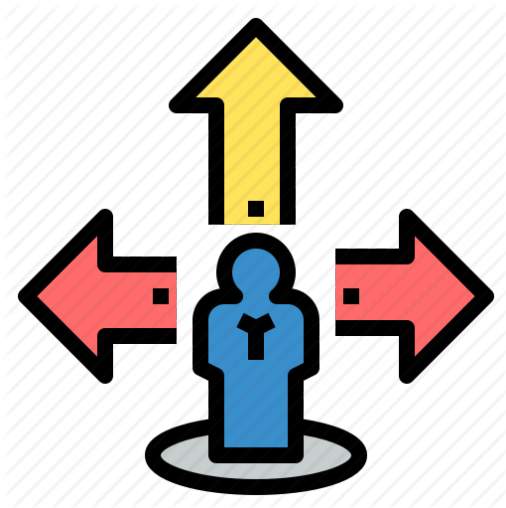


## 4 - Key Operational Assumptions



### Creation of Facility Tone

- Balance – provide secure/open and restrictive/therapeutic spaces
- Visitors, staff, and in-custody – set expectations
- All spaces – incorporate from Public Lobby to Staff Areas to Intake to Housing to Release



### Separation of Intake/Transportation/Release Functions

- Law Enforcement – separate law enforcement and jail duties
- Intake – both open and secure spaces; match spaces to operational flow
- Transportation – provide areas for secure staging and transport
- Discharge – separate function and connect persons to other services

## 4 - Key Operational Assumptions



### **Prioritization of Adaptable Housing Areas**

- Recognize majority of population with medical/mental health issues
- Recognize current and future public health concerns
- Strive to avoid falls, fights, and failures!
- Provide majority beds on floor (bunk-less!)
- Provide accessible cells in Health Care



### **Meaningful Inmate Services and Programs**

- Continue and expand opportunities of inmate workers
- Ensure access to multi-purpose rooms, classrooms, and program areas



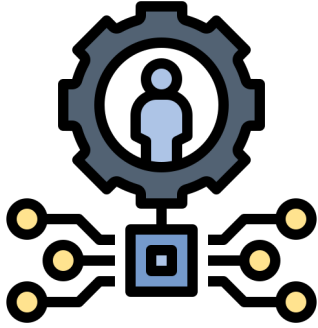
# 4 - Key Operational Assumptions

## Incorporation of Health Care Best Practices



- Include recommended functions and spaces for Wellness Center and Infirmary
- Define Medical Housing as sheltered environment for patients with fragile or complex medical or mental health conditions
- Define Special Needs as services to inmates with acute and severe mental illness separated into stages/steps of care representing level of acuity and treatment needs
  - Close Watch Psychiatric Observation
  - Level 1 Crisis Management
  - Level 2 Inpatient Care
  - PO3 Stepdown/ Sheltered Housing

## 4 - Key Operational Assumptions



### **Incorporation of Technology**

- Continue to identify and incorporate best practices in technology into the facility and daily operations



### **Integration of Court Services**

- Continue and expand use of video court
- Visitation areas



### **Expansion of Support Services**

- Plan for Food and Laundry Services based on 2050 needs
- Size Central Plant initially for 2050 needs

# 5 - HOUSING SUMMARY

Basis:

- Needs Assessment results and reported classification levels and gender percentages
- Guiding Principles
- Discussions with Prison and Healthcare staff

Type/Classification	Bed Type	Mezzanine	Beds/Unit	Beds/Cell	Cells/Unit	Quantity	# of Units	Total Beds	Comments
<b>General Population - Male</b>							<b>12</b>	<b>608</b>	<b>Organized in Housing Clusters</b>
Minimum	Cells	Yes	64	4	16	4	4	256	
Medium	Cells	Yes	64	4	16	3	3	192	
Maximum - Low	Cells	Yes	32	4	8	3	3	96	
Maximum - High	Cells	Yes	32	2	16	2	2	64	
<b>General Population - Female</b>							<b>2</b>	<b>96</b>	<b>Organized in Housing Clusters</b>
Minimum/Medium	Cells	Yes	64	4	16	1	1	64	sub-dayrooms
Maximum	Cells	Yes	32	2	16	1	1	32	
<b>Commitment Housing</b>							<b>3</b>	<b>128</b>	<b>Adjacent to Medical/ITR</b>
Intake / Classification - Male	Cells	Yes	64	2	32	1	1	64	sub-dayrooms
Intake / Classification - Male Detox	Cells	No	32	2	16	1	1	32	
Intake / Classification - Female	Cells	Yes	32	2	16	1	1	32	50% detox
<b>Special Populations - Male</b>							<b>3</b>	<b>176</b>	
High Classification	Cells	No	16	1	16	1	0.33	16	
Disciplinary	Cells	No	32	1	32	1	0.67	32	
Protective Custody	Cells	Yes	64	2	32	2	2	128	
<b>Special Populations - Female</b>							<b>1</b>	<b>18</b>	
High Classification	Cells	No	6	1	6	1	0.33	6	
Disciplinary	Cells	No	12	1	12	1	0.67	12	
<b>Mental Health - Male</b>							<b>2</b>	<b>80</b>	
Close Watch	Cells	No	8	1	8	1	0.17	8	Psychiatric observation
Level 1	Cells	No	8	1	8	2	0.33	16	Crisis management
Level 2	Cells	No	12	2	6	2	0.50	24	In-patient Care
PO 3	Cells	No	32	4	8	1	1	32	Sheltered Housing (therapeutic)
<b>Mental Health - Female</b>							<b>2</b>	<b>28</b>	
Close Watch	Cells	No	4	1	4	1	0.25	4	Psychiatric observation
Level 1	Cells	No	4	1	4	1	0.25	4	Crisis management
Level 2	Cells	No	8	2	4	1	0.50	8	In-patient Care
PO 3	Cells	No	12	4	3	1	1	12	Sheltered Housing (therapeutic)
<b>Work Release</b>							<b>2</b>	<b>68</b>	
Work Release - Male	Dorm	No	56	4	14	1	1	56	
Work Release - Female	Dorm	No	12	4	3	1	1	12	
<b>Juvenile</b>							<b>2</b>	<b>10</b>	
Juvenile - Male	Cells	No	5	1	5	1	1	5	
Juvenile - Female	Cells	No	5	1	5	1	1	5	
<b>Totals</b>							<b>29</b>	<b>1,212</b>	

## 6 - PROGRAM COMPONENTS

Item	Description
<b>Description of Function</b>	Description of the component's mission that establishes the basis for the design and construction approach.
<b>Operational Assumptions</b>	Framing the basic operating conditions to define the use of the component.
<b>Special Considerations</b>	Identification of any spatial factors or critical adjacencies that impact facility operation or design when applicable.
<b>Adjacency Diagram</b>	When necessary for areas with complicated operational flows and layouts, relationship diagrams will be provided.
<b>Space Program Table</b>	Net square footage for each space included in the component.

# 6 - PROGRAM CATEGORIES

	Space #	Component
ST1 Admin/ Office	1.000	Public Entrance and Visitation
	1.100	Public Entrance and Lobby
	1.200	Visitation (Public & Professional)
	2.000	Facility Administration (Outside Security)
	2.100	Staff Offices
	3.000	Staff Entrance and Support
	3.100	Staff Entrance
	3.200	Training
	3.300	CERT, FERT Rooms and Armory
	3.400	Staff Dining
	Total Outdoor Area	
ST2 Main Control/ ITR	4.000	Main Control
	4.100	Main Control
	5.000	Intake, Transport and Release
	5.100	Vehicular Sallyport
	5.200	Intake and Processing
	5.300	Property Room
	5.400	Transport
	5.500	Discharge

	Space #	Component
ST3 General Housing	6.000	Inmate Programs
	6.100	Central Education and Training
	6.200	Religious Services
	6.300	Re-Entry and Treatment Services Office
	6.400	Discreet Interview Room
	7.000	Commitment Housing
	7.100	Commitment Housing Support
	7.200	Commitment Housing - Male
	7.300	Commitment Housing - Male Detox
	7.400	Commitment Housing & Detox - Female
	Total Outdoor Area	
	8.000	Male Housing
	8.100	General Population Shared Cluster Area
	8.200	General Population - Minimum
	8.300	General Population - Medium
	8.400	General Population - Maximum (Low and High)
	8.500	High Classification and Disciplinary
	8.600	Protective Custody
	Total Outdoor Area	
	9.000	Female Housing
	9.100	General Population Shared Cluster Area
	9.200	General Population - Minimum / Medium
	9.300	General Population - Maximum
	9.400	High Classification and Disciplinary
	Total Outdoor Area	

	Space #	Component
ST4 Specialty Housing	10.000	Specialty Housing
	10.100	Specialty Housing Shared Support
	10.200	Specialty Housing - Step Down (Male)
	10.300	Specialty Housing - PO3 (Male)
	10.400	Specialty Housing - Step Down (Female)
	10.500	Specialty Housing - PO3 (Female)
	Total Outdoor Area	
ST5 Work Release Housing	11.000	Work Release Housing
	11.100	Male Housing
	11.200	Female Housing
	11.300	Support Space
	Total Outdoor Area	
ST6 Juvenile Housing	12.000	Juvenile Detention
	12.100	Juvenile Intake, Transport and Release
	12.200	Juvenile Male Housing and Programs
	12.300	Juvenile Female Housing and Programs
	Total Outdoor Area	
ST7 Medical	13.000	Medical and Specialty Services
	13.100	Wellness Center
	13.200	Specialty Services
	13.300	Infirmery - 28 Beds
	Total Outdoor Area	
ST8 Support	14.000	Laundry
	14.100	Laundry
	15.000	Food Service
	15.100	Inmate Screening and Support
	15.200	Food Production and Delivery Prep
	15.300	Storage Areas
	16.000	Building Support and Warehouse
	16.100	Loading Dock Area
	16.200	Warehouse
	16.300	Maintenance and Building Support
	16.400	Outside Inmate Maintenance
	16.500	Dog Kennel
	Total Outdoor Area	
	17.000	Central Plant
	17.100	Central Plant

# 7 - SPACE TERMS



**Net Square Feet (NSF)** = inside dimensions of a space/room



**Department Gross Square Feet (DGSF)** = sum of assignable spaces such as offices/workstations, reception, meeting rooms, storage, plus corridors and internal walls

$$\text{NSF} \times \text{Department Gross Factor} = \text{DGSF}$$



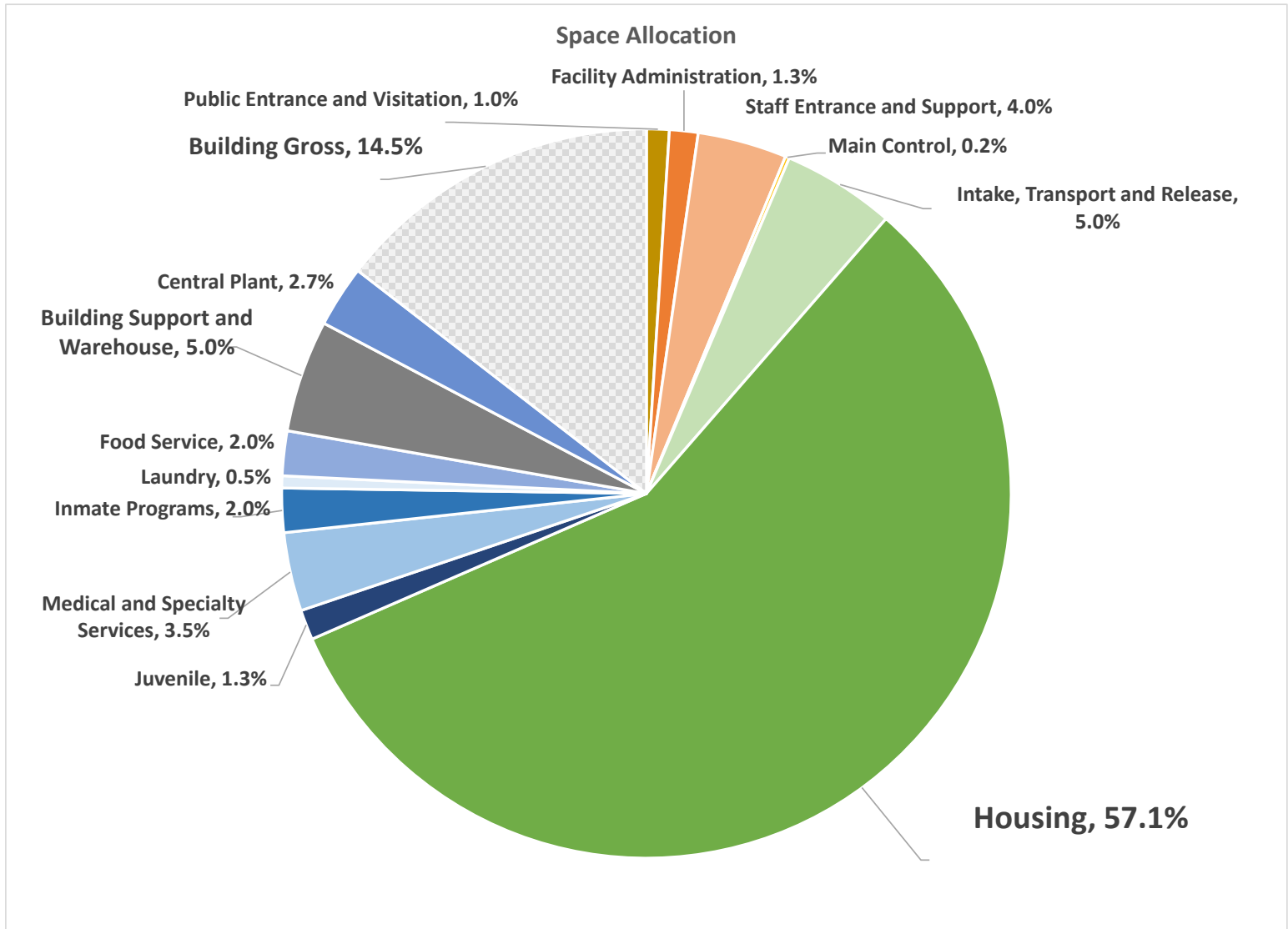
**Building Gross Square Feet (BGSF)** = sum of all interior spaces & non-assignable areas to include exterior wall thickness, common public circulation, stairwells, elevators, and mechanical

$$\text{Sum of DGSF Totals} \times \text{Building Gross Factor} = \text{BGSF}$$

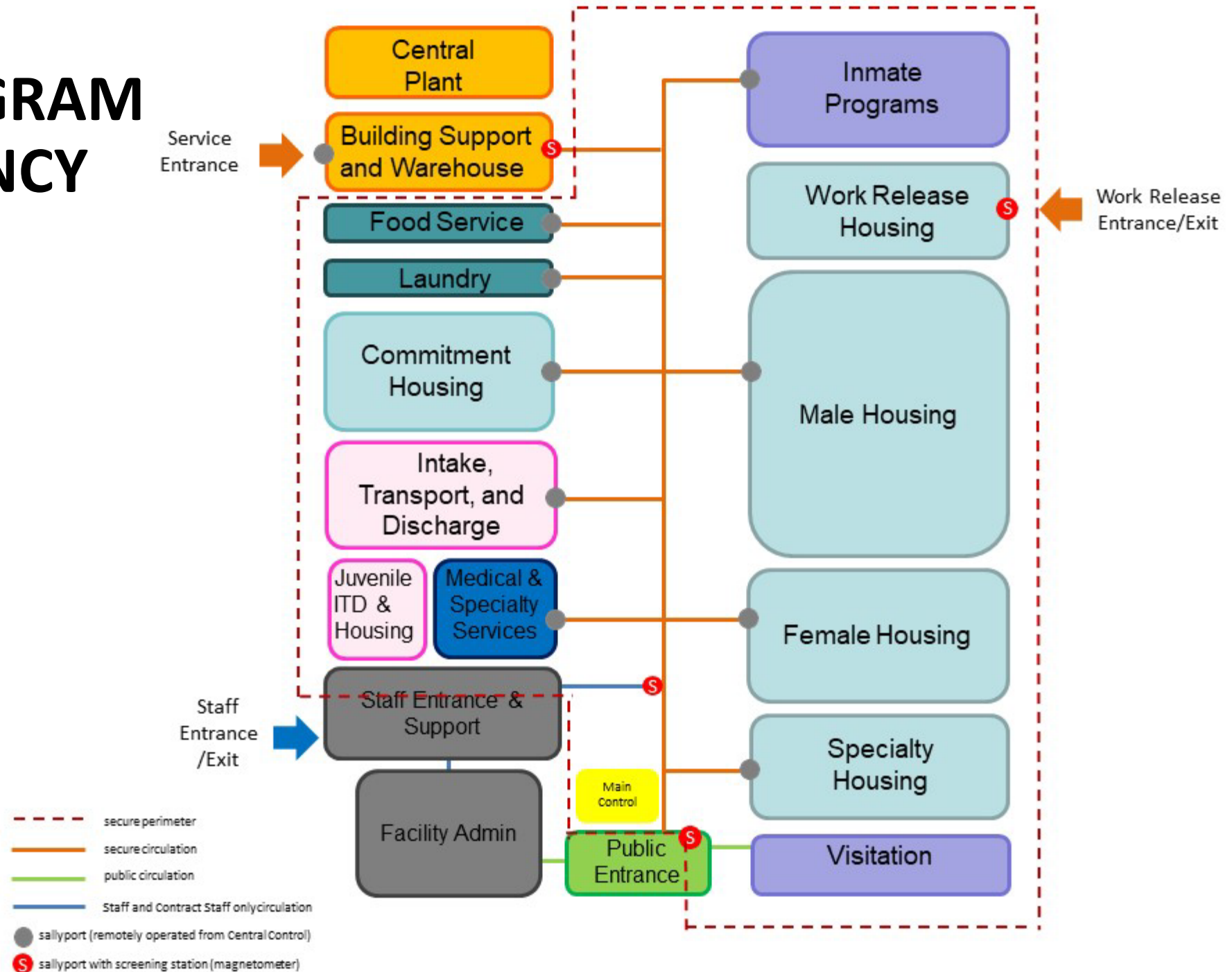


## 8 - SPACE DISTRIBUTION

Component	DGSF
Public Entrance and Visitation	4,848
Facility Administration	6,120
Staff Entrance and Support	19,071
Main Control	865
Intake, Transport and Release	24,128
Housing	275,237
Juvenile	6,448
Medical and Specialty Services	16,808
Inmate Programs	9,446
Laundry	2,575
Food Service	9,553
Building Support and Warehouse	24,003
Central Plant	13,200
Building Gross	70,091
<b>Total BGSF</b>	<b>482,392</b>



# 9 - PROGRAM ADJACENCY



## 10 - Next Steps

- ❖ Review with Commissioners
- ❖ Identify staffing impacts
- ❖ Develop initial design and financial model